



# Nevada County Consolidated Fire District

"Excellence in Emergency Service"

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## BOARD OF DIRECTORS FINANCE COMMITTEE SPECIAL MEETING AGENDA

### MEETING PLACE

#### **Station 84**

10135 Coyote Street, Nevada City

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**Thursday, September 5, 2013**

**5:00 p.m. - Open Session**

### NCCFD DIRECTORS

Mark Bass, Treasurer/Chair  
Tom Carrington  
Warren Knox

### STAFF

Adolf Zubia, Fire Chief  
Nicole Long, Operational Support  
Helen Henthorn, Finance Manager

### **SPECIAL FINANCE COMMITTEE MEETING: 5:00 p.m.**

### **STANDING ORDERS:**



Call to order  
Pledge of Allegiance to the Flag  
Corrections and/or deletions to agenda

### **\*PUBLIC COMMENT ON MATTERS NOT ON AGENDA**

*This is the time for any member of the public to address the Board on any item not on this Agenda that is within the subject matter jurisdiction of the NCCFD Board. Please wait for recognition from the Chairperson. The Board generally cannot act on or discuss an item not on the agenda. However, the Board may "briefly respond" to comments or questions from the members of the public. Please see the rules for public comment at the end of this agenda.*

### **BUSINESS ITEMS**

1. Discussion and possible action concerning NCCFD Fiscal Year 2013-2014 Final Budget. Director Bass, Treasurer & Chair
2. Discussion regarding the financial audit report for year ended June 30, 2013. Director Bass, Treasurer & Chair

### **ADJOURNMENT**

*Items marked with an asterisk (\*) are informational items only. No action may be taken on matters brought up under those agenda items; however, the Board may take action on any other item on the agenda, including, without limitation, expenditure of District funds.*

### ***Access Issues***

In the District's efforts to comply with the requirement of the Title II of the Americans With Disabilities Act of 1990, the Administration requires that any person in need of any type of special equipment, assistance or accommodation(s), in order to communicate at a District public meeting, must inform the District Secretary a minimum of 72 hours prior to the scheduled meeting so that we may make arrangements to accommodate you. Phone (530) 273-3158

### ***BOARD MEETING SCHEDULE***

With the exception of the month of June, all Regular Board Meetings will take place on the third Thursday of the month. The meeting for the month of June only will take place on the fourth Thursday.

### ***BOARD MEETING NOTICES***

This Special Meeting Agenda was posted 24 hours in advance of the meeting at the following locations: Nevada County Consolidated Fire District: Administration Office, 11329 McCourtney Road, Grass Valley; Station 84, 10135 Coyote Street, Nevada City; Station 86, 12337 Banner Lava Cap Rd, Nevada City; Station 88, 14518 Highway 49 South, Grass Valley; Station 89, 11833 Tammy Way, Grass Valley; and on our website address is <http://www.nccfire.com>. Our e-mail address is [nccfire@nccfire.com](mailto:nccfire@nccfire.com).

### ***COPIES***

Copies of the agenda documents relative to an agenda item may be obtained at the Administrative Office, 11329 McCourtney Road, Grass Valley, at a cost of 10 cents per page.

### ***DOCUMENTS FOR THE BOARD***

All documents to be presented to the Board of Directors shall be given to the Secretary of the Board for distribution (original and seven copies) prior to the Call of Order of meeting.

### ***RULES APPLYING TO PUBLIC COMMENTS (as provided by CA Government Code Section 54954.)***

- A. Members of the public wishing to address the Board about any subject within the jurisdiction of the Nevada County Consolidated Fire District may do so upon receiving recognition from the Chairman at the appropriate time.
- B. You may address the Board on any agenda item prior to Board Action.
- C. If you wish to address the Board on an item NOT on the agenda, you may do so during the "Public Comment on Items Not on the Agenda" period above.
- D. Understand that no action may be taken on an item not on the agenda.
  - Where necessary for the orderly operation of the meeting, the Chair may limit public comment during the public comment period or public hearing to no more than five minutes per individual.
- E. After receiving recognition, please stand and state your name, as all meetings are being taped. Note that stating your name is a voluntary act and is not required.
- F. Complaints against any individual District employee cannot be brought up in open meeting directly. The District will only consider such a complaint if submitted in writing.